

COMMISSION MEETING MINUTES

AUGUST 20th, 2024

6:30 P.M.

PRESENT:

John Vogel II, Mayor

Randy Huckabee, Mayor Pro Tem

Caitlin Bolender, Building & Zoning Commissioner

Kevin Damic, Water Commissioner

Blaze Drinkwine, Parks Commissioner

Gerald T. Buhr, City Attorney

Marissa Morales, City Clerk

Adam Ray, Public Works Director

Will Plazewski, Water Clerk

Julia Fresne-Sandifer, Assistant City Clerk

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: The Assistant City Clerk led the Pledge of Allegiance.

1. **CONSENT AGENDA:** Minutes for the July 16 Commission Meeting, General Fund and Water Fund disbursements and deposits for July 2024.

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Huckabee

VOTE: Motion passed unanimously.

2. **PUBLIC COMMENT: NONE**

3. **MAYOR'S REPORT:**

A. RESOLUTION 03-2024

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, RESCHEDULING THE SEPTEMBER 2024 REGULAR MEETING OF THE CITY COMMISSION.

MOTION: ADOPT RESOLUTION 03-2024

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

VOTE: Motion passed unanimously.

- B. The city is continuing to work towards starting the firehouse renovations.
- C. Chris Williams, Planner for Pasco County School Board, discussed the need for additional schools based on a new study which requires a school impact fee increase. All cities in Pasco County must approve the amendment to move forward with an increase.

MOTION: APPROVE THE THIRD AMENDED SCHOOL IMPACT FEES INTERGOVERNMENTAL AGREEMENT

MADE BY: Commissioner Huckabee

SECOND: Mayor Vogel

VOTE:	Commissioner Drinkwine	-	AYE
	Commissioner Huckabee	-	AYE
	Commissioner Bolender	-	AYE
	Commissioner Damic	-	AYE
	Mayor Vogel	-	AYE

4. **ATTORNEY'S REPORT:**
A. **RESOLUTION 02-2024**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO FLORIDA, PURSUANT TO SECTION 196.1978(3)(0), FLORIDA STATUTES, ELECTING TO NOT EXEMPT PROPERTY UNDER SECTION 196.1978(3)(d)l.a., FLORIDA STATUTES, COMMONLY KNOWN AS THE "LIVE LOCAL ACT PROPERTY TAX EXEMPTION"; PROVIDING FOR ADVERTISEMENT; PROVIDING FOR AN EFFECTIVE DATE.

MOTION: ADOPT RESOLUTION 02-2024

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Bolender

VOTE:

Commissioner Drinkwine	-	AYE
Commissioner Huckabee	-	AYE
Commissioner Bolender	-	AYE
Commissioner Damic	-	AYE
Mayor Vogel	-	AYE

1. Commissioner Drinkwine met with some county commissioners regarding this topic, and they emphasized the importance of approving this.

B. Attorney Buhr is requesting a fee increase.

MOTION: APPROVE ATTORNEY FEE INCREASE

MADE BY: Commissioner Damic

SECOND: Commissioner Bolender

VOTE: Motion passed unanimously.

5. **COMMISSIONER REPORTS**

A. **BUILDING AND ZONING – COMMISSIONER BOLENDER:**

1. Building permit activity for July was tallied at \$88,709.
2. **ORDINANCE 02-2024 (SECOND READING)**

AN ORDINANCE TO ANNEX A 1.99 ACRE PARCEL OF LAND INTO THE CITY OF SAN ANTONIO, FLORIDA, PASCO COUNTY, AS REQUESTED BY CECELIA A. HERRMANN, AS TRUSTEE UNDER THE CECELIA A. HERRMANN INTER VIVOS TRUST DATED FEBRUARY 27, 2006, AND IDENTIFIED IN COUNTY RECORDS AS PARCEL ID NUMBER 11-25-20-0000-00900-0020 AS SHOWN ON THE ATTACHED ADVERTISEMENT MAP; PROVIDING FOR FINDINGS OF LAWFULNESS OF ANNEXATION, LIMITATIONS, PREREQUISITE NOTICE AND POST PASSAGE NOTICE; AND PROVIDING AN EFFECTIVE DATE.

- a. Public hearing was opened.

MOTION: ADOPT ORDINANCE 02-2024

MADE BY: Commissioner Bolender

SECOND: Commissioner Drinkwine

- a. The Pasco County analysis agreed with the property owners' ability to de-annex from the county.
- b. Public hearing was closed.

VOTE: Commissioner Drinkwine - AYE
Commissioner Huckabee - AYE
Commissioner Bolender - AYE
Commissioner Damic - AYE
Mayor Vogel - AYE

2. ORDINANCE 03-2024 (SECOND READING)

AN ORDINANCE TO ANNEX A 3.305 ACRE PARCEL OF LAND IDENTIFIED IN COUNTY RECORDS AS PARCEL ID NUMBER 11-25-20-0000-00900-00A0 LAND INTO THE CITY OF SAN ANTONIO, FLORIDA, PASCO COUNTY, AS REQUESTED BY THE PROPERTY OWNERS; THE PROPERTY IS AND AS SHOWN ON THE ATTACHED ADVERTISEMENT MAP; PROVIDING FOR FINDINGS OF LAWFULNESS OF ANNEXATION, LIMITATIONS, PREREQUISITE NOTICE AND POST PASSAGE NOTICE; AND PROVIDING AN EFFECTIVE DATE.

MOTION: ADOPT ORDINANCE 03-2024

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Bolender

- a. Public hearing was opened.
- b. Susan Minsberg of Dunne Road asked where the parcel was located.
- c. Public hearing was closed.

VOTE: Commissioner Huckabee - AYE
Commissioner Bolender - AYE
Commissioner Drinkwine - AYE
Commissioner Damic - AYE
Mayor Vogel - AYE

B. PARKS AND RECREATION – COMMISSIONER DRINKWINE:

1. Mayor Vogel requested commission approval for city contractor Mallory Yard & Garden to clean up the Veterans Memorial Park.

MOTION: SPEND UP TO \$1,500 TO CLEAN UP THE PARK ON COLLEGE AVENUE

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Huckabee

VOTE: Motion passed unanimously.

2. Mayor Vogel suggested planting a Live Oak tree in City Park after one was just removed, with a plaque honoring Scott Morrow.

C. STREETS – COMMISSIONER HUCKABEE:

1. Trees need to be trimmed along the Palm Street right-of-way. Two quotes were received for the work.

MOTION: APPROVE THE PROPOSAL FROM BLUE LINE TREE CO FOR \$1,400

MADE BY: Commissioner Huckabee

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

2. A tree was split in half during Hurricane Debby and needs to be removed due to safety hazard. Two quotes were received for the work.

MOTION: APPROVE THE PROPOSAL FROM CAM UNLIMITED FOR \$750

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

VOTE: Motion passed unanimously.

3. Commissioner Huckabee brought up the issue of trucks still driving through Palm Street and Michigan Avenue. More signs would be ordered and placed in appropriate places.
 - a. Speed calming devices were still being looked at by staff.
4. A large tree on Jesse Jones Avenue was being looked at by staff to possibly take down as it impedes Fire Rescue from accessing certain areas.
5. A sidewalks workshop would be scheduled soon.

D. WATERWORKS – COMMISSIONER DAMIC:

1. The chlorine pumps need to be upgraded. Three quotes were received. The Public Works Director recommended Hawkins as they are already contracted by the city. Commissioner Damic asked about warranties, staff would verify.

MOTION: TO PURCHASE TWO CHLORINE PUMPS FROM HAWKINS IN THE AMOUNT OF \$3,210 CONDITIONED ON A REASONABLE WARRANTY

MADE BY: Commissioner Damic

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

2. The Public Works Director requested the purchase of chlorine analyzer in preparation for switching to a SCADA system in the future. Two quotes were received.

MOTION: PURCHASE TWO CHLORINE ANALYZERS FROM ANALYTICAL WATER SOLUTIONS IN THE AMOUNT OF \$8,900

MADE BY: Commissioner Damic

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

3. The Lead Service Line Inventory was completed and no evidence of lead lines in the water system was found.
4. Utility Engineer Daniel Magro requested to negotiate the Watson Civil Engineering invoice on behalf of the city due to concerns with items charged for the roundabout construction including conflict discovery charges, idle crew time, and sidewalk additions.
5. Utility Engineer Magro suggested that the city inquire about compensation or loan reduction for city property including right-of-way and park space that was encroached upon by FDOT.
 - a. Staff would calculate how much land was given up by the city.
 - b. Attorney Buhr would contact FDOT to find out what they could offer and recommended getting the land appraised if that amount was not enough.

MOTION: TO DIRECT ATTORNEY BUHR TO SPEAK WITH THE COUNTY AND STATE ON BEHALF OF THE CITY FOR ROUNDABOUT COMPENSATION

MADE BY: Commissioner Damic

SECOND: Commissioner Drinkwine

VOTE: Motion passed unanimously.

6. Well 6 is reinstalled and the contractor was now sampling for 10 days before it would go back in service.

6. CLERK'S REPORT:

A. RESOLUTION 04-2024

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, SUPPORTING, ADOPTING, AND IMPLEMENTING THE PASCO COUNTY 2024 5-YEAR UPDATE OF THE LOCAL MITIGATION STRATEGY.

MOTION: ADOPT RESOLUTION 04-2024

MADE BY: Commissioner Drinkwine

SECOND: Commissioner Damic

VOTE: Motion passed unanimously.

- B. A draft waste collection Request For Proposal contract was presented. This would include weekly recycling. The contract would be for a 5-year term with option to renew an additional year up to 5 times.

MOTION: TO SEND REQUEST FOR PROPOSAL FOR WASTE COLLECTION OUT TO BID

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

VOTE: Motion passed unanimously.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS: NONE

10. ANNOUNCEMENTS:

A. The roundabout is now opened.

B. The next budget workshop will take place August 26 at 6 PM.

11. ADJOURNMENT: Meeting adjourned at 7:28 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant City Clerk