

COMMISSION MEETING MINUTES

APRIL 16th, 2024

6:30 P.M.

PRESENT:

Mayor: John Vogel II
Commissioners: Caitlin Bolender
Alison Cagle
Kevin Damic
Randy Huckabee

City Attorney: Gerald T. Buhr

Water Clerk: Will Plazewski
City Clerk: Marissa Morales
Assistant to City Clerk: Julia Fresne-Sandifer

MINUTES PREPARED BY: Julia Fresne-Sandifer

OPENING CEREMONIES: Mayor Vogel led the Pledge of Allegiance.

- 1. **CONSENT AGENDA:** Includes minutes for the March 5th Comprehensive Plan Workshop and March 19th Commission Meeting; General Fund and Water Fund disbursements for March 2024.

DISBURSEMENTS AND DEPOSITS:

<i>March 2024</i>	<u>Disbursements</u>	<u>Deposits</u>
General Fund	\$ 105,822.97	\$ 60,116.85
Water Fund	\$ 49,348.25	\$ 59,036.28

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Cagle

SECOND: Commissioner Huckabee

VOTE: Motion passed unanimously.

- 2. **PUBLIC COMMENT: NONE**

3. **MAYOR’S REPORT:**

- A. Five candidates were scheduled to interview for the Public Works Director position but four did not show. Mayor Vogel will continue to accept applications for the next two weeks to get more qualified candidates.
- B. Funding for the water tower did not make it into the state appropriation bill this year.
- C. Election took place on April 9 with Commissioners Vogel and Bolender being re-elected for their seats and Commissioner-Elect Blaze Drinkwine winning the third seat.
- D. **RESOLUTION 01-2024**

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, RESCHEDULING THE MAY 2024 REGULAR MEETING OF THE CITY COMMISSION.

MOTION: ACCEPT THE CONSENT AGENDA

MADE BY: Commissioner Cagle
SECOND: Commissioner Bolender
VOTE: Motion passed unanimously.

1. The May meeting was rescheduled for April 30 at 6:30 PM.

4. ATTORNEY'S REPORT:

A. City Attorney Buhr asked whether the city would like a presentation for legislative updates and was advised yes.

5. COMMISSIONER REPORTS

A. BUILDING AND ZONING – COMMISSIONER BOLENDER:

1. Building permit activity for February was tallied at \$580,994.64.
2. **ORDINANCE 04-2024 (First Reading)**

AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF SAN ANTONIO, FLORIDA, AMENDING THE SAN ANTONIO COMPREHENSIVE PLAN, REVISING THE INFRASTRUCTURE, CONSERVATION, INTERGOVERNMENTAL COORDINATION AND CAPITAL IMPROVEMENTS ELEMENTS BASED ON THE CITY'S TEN YEAR WATER SUPPLY FACILITIES WORK PLAN INCORPORATED HEREIN; PROVIDING FOR TRANSMISSION TO THE FLORIDA DEPARTMENT OF COMMERCE FOR REVIEW AND COMPLIANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION: ADOPT ORDINANCE 04-2024

MADE BY: Commissioner Huckabee

SECOND: Commissioner Bolender

1. Marisa Barmby, Planning Consultant with Central Florida Regional Planning Council, presented a staff report on the proposed ordinance.
2. Commissioner Huckabee was in favor of implementing the Florida Water Star program. Mayor Vogel would want to receive more information on it prior to deciding on implementing the program.
3. Water Clerk Plazewski clarified that the interlocal agreement is with Saint Leo Abbey not the Town of Saint Leo.

MOTION: AMEND 1.3.14 CHANGING REPLACING "REQUIRE" WITH "ENCOURAGE"

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

1. Janice Davis of Palm Street asked that the commission not require current residents to replace their grass. Commissioner Huckabee clarified that if passed this would be for new construction only.

VOTE: Motion passed unanimously.

MOTION: AMEND TO REFLECT THE INTERLOCAL AGREEMENT IS WITH SAINT LEO ABBEY INSTEAD OF THE TOWN OF SAINT LEO.

MADE BY: Commissioner Bolender

SECOND: Commissioner Cagle

VOTE: Motion passed unanimously.

3. ROLL CALL VOTE:	Commissioner Huckabee	-	AYE
	Commissioner Cagle	-	AYE
	Commissioner Bolender	-	AYE
	Commissioner Huckabee	-	AYE
	Mayor Vogel	-	AYE

4. The final plat for Peaceful Valley was presented. Commissioner Bolender suggested designating an area for the mailbox.

MOTION: TO APPROVE THE FINAL PLAT FOR PEACEFUL VALLEY ESTATE

MADE BY: Commissioner Huckabee

SECOND: Commissioner Cagle

VOTE: Motion passed unanimously.

B. PARKS AND RECREATION – COMMISSIONER CAGLE:

1. Staff contacted references for the park lawn care bidders and recommended Yellowstone Landscaping.

MOTION: TO CONTRACT WITH YELLOWSTONE LANDSCAPING.

MADE BY: Commissioner Cagle

SECOND: Commissioner Damico

VOTE: Motion passed unanimously.

C. STREETS – COMMISSIONER HUCKABEE:

1. A meeting would be taking place between San Antonio and Saint Leo to discuss the Pompano Street handrails agreement.
2. Commissioner Huckabee thanked those supporting the Jiffy Store and encouraged the public to continue to shop there. He was waiting for a call back from Senator Burgess regarding solutions to help the store.
3. A Stormwater Master Plan hearing would be held by Pasco County which Commissioner Huckabee will attend to continue to push for county-owned streets improvements in the city.
4. Mark Anderson of Oak Street informed the commission of vehicles parked over the drainage concrete structure installed by the city at the ballfield on Railroad Avenue during practices and games. He asked that the deputy patrol the area or to send a letter to the baseball league to ask people not to park there to prevent further damage. Mayor Vogel asked that staff draft a letter to the baseball team.

D. WATERWORKS – COMMISSIONER DAMICO:

1. Water Clerk Will announced that an unknown water line was struck at the roundabout construction site. Multiple unknown lines have been found over the years and it is a persisting issue that must be addressed. An invoice of \$32,874.69 was sent by the contractor to the city for the unforeseen repair of this leak and City Clerk Morales was waiting to hear back from FDOT about how this would be paid. Commissioners Cagle asked if this amount could be lowered. Attorney Buhr recommended asking for proof or supporting documents for how items were billed. Staff would reach out to the contractor for further information.
2. Attorney Buhr suggested that the water department reach out to the county to let them know about the location of city wells to get added on their well maps which will

help protect the city's well field. Mayor Vogel asked that staff reach out to the Pasco County Utilities Director to do that.

3. Attorney Buhr asked about the stormwater utility proposed last year and was advised that the engineer is working on a proposal.

6. CLERK'S REPORT:

- A. The mini excavator which is currently under repair has additional repairs found to be approved on the bucket attachment.

MOTION: TO APPROVE UP TO \$5,000 TO REPAIR THE MINI EXCAVATOR BUCKET

MADE BY: Commissioner Huckabee

SECOND: Commissioner Damic

VOTE: Motion passed unanimously.

7. UNFINISHED BUSINESS: NONE

8. NEW BUSINESS: NONE

9. ADDITIONAL COMMISSIONER COMMENTS:

- A. Commissioner Bolender asked about an expected start date for mowing services and City Clerk Morales advised that it will be within 30 days of both parties signing the agreement.

10. ANNOUNCEMENTS: NONE

11. ADJOURNMENT: Meeting adjourned at 7:49 PM.

Respectfully submitted,

Julia Fresne-Sandifer, Assistant to City Clerk